

Program Name

PRACTICAL NURSE
PROGRAM

Systemic Plan of Evaluation
(SPE)

(A continuing document)

YEAR-- ____ and continuing ASPECTS TO BE SYSTEMATICALLY EVALUATED	(A) RESPONSIBLE INDIVIDUAL(S)	(A) PROCEDURE FOR THE EVALUATION	(A) TIME FRAME	(B) RESULTS SUMMARIZED & DOCUMENTED	(C) PLAN & CHANGE PROGRAM R/T RESULTS
<p><u>Program organization and administration as set forth in rule 4723-5-09 OAC</u></p> <p>(1) The relationship of the program to the controlling agency; and (2) The lines of authority, responsibility, and channels of communication within the program that provides for:</p> <p>(a) Faculty and student involvement in determining academic and program policies and procedures, curriculum planning, and evaluation; and</p> <p>(b) Faculty involvement in the implementation of academic and program policies and procedures.</p>	<p><u>LEGEND</u> PA= PROGRAM ADMINISTRATOR FAC= FACULTY TA= TEACHING ASSISTANT ST= STUDENT(S) CA= CONTROLLING AGENCY</p> <p>.....</p> <p>Program Administrator (PA)</p> <p>.....</p> <p>PA</p> <p>.....</p> <p>PA</p> <p>.....</p>	<p>.....</p> <p>Review controlling agency and program organizational charts for accuracy</p> <p>.....</p> <p>Faculty will attend meetings to discuss academic and program policies and make changes. Student representatives attend meetings and students evaluate courses/faculty.</p> <p>.....</p> <p>Faculty will attend meetings and are provided handbooks for revisions.</p> <p>.....</p>	<p>.....</p> <p>Yearly/as needed</p> <p>.....</p> <p>Yearly/as needed</p> <p>.....</p> <p>Yearly/as needed</p> <p>.....</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p>Directions: This column will be filled in if changes occur related to results of program evaluations. Otherwise, this column may not be applicable (N/A) if a change does not occur</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>

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<p>this part of the <i>rule</i>.</p> <p>(D) The controlling agency shall ensure continuity of the administrative responsibilities for the program as follows:</p> <p>(1) If the program administrator vacates the position the controlling agency shall:</p> <p>(a) Notify the board, in writing, no later than forty-five days following the date of the vacancy; and</p> <p>(b) Within forty-five days of the date of vacancy, designate a registered nurse to replace the program administrator or serve as an interim program administrator.</p> <p>(2) If the program administrator is absent for more than thirty consecutive business days, the controlling agency shall:</p> <p>(a) Notify the board, in writing, of the absence, no later than</p>	<p>PA</p> <p>.....</p> <p>Controlling Agency Administration (CA)</p> <p>.....</p> <p>CA</p> <p>.....</p> <p>CA</p> <p>.....</p> <p>CA</p> <p>.....</p> <p>CA</p> <p>.....</p> <p>CA</p> <p>.....</p>	<p>.....</p> <p>Response begins below</p> <p>.....</p> <p>CA representative will send notification to OBN</p> <p>.....</p> <p>CA aware of the Rule and the qualifications required to fill the position</p> <p>.....</p> <p>CA aware of the Rule and the qualifications required to fill the position</p> <p>.....</p> <p>CA aware of the Rule and will send notification to OBN</p>	<p>.....</p> <p>See below</p> <p>.....</p> <p>As needed</p> <p>.....</p> <p>As needed</p> <p>.....</p> <p>As needed</p> <p>.....</p> <p>As needed</p>	<p>.....</p> <p>See below</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p>.....</p> <p>See below</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>

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<p>from the date the administrator vacates or was absent from the position, an individual with a bachelor of science in nursing degree may serve as an interim program administrator; (c) Provide official transcripts verifying academic preparation that satisfies the requirements of rule <u>4723-5-11</u> of the Administrative Code for a practical nursing education program; and (d) Have been a faculty member with the program for a minimum of one year.</p> <p>(4) When the controlling agency appoints a new program administrator, the controlling agency shall notify the board, in writing, within forty-five days of the effective date of the appointment and provide the name and resume of the new program administrator. The controlling agency shall attest in its written notification to the board that the new program administrator:</p> <p>(a) Meets the requirements for a program administrator set forth in rule <u>4723-5-11</u> of the Administrative Code for a practical nursing education</p>	<p>.....</p> <p>CA</p> <p>.....</p> <p>CA/PA</p>	<p>.....</p> <p>Letter of Notification sent to the OBN within the timeframe</p> <p>.....</p>	<p>.....</p> <p>As needed</p> <p>.....</p>	<p>.....</p>	<p>.....</p>

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<p>program;</p> <p>(b) Has provided the controlling agency official transcripts verifying academic preparation that satisfies the requirements of rule <u>4723-5-11</u> of the Administrative Code for a practical nursing education program.</p> <p><u>Qualifications of administrators, faculty, teaching assistants and preceptors for a practical nursing program set forth in rule 4723-5-11 OAC</u></p> <p>(A) The minimum qualifications and academic preparation for administrator, faculty, teaching assistant and preceptor appointments for a practical nursing education program are as follows:</p> <p>(1) For an administrator of a program:</p> <p>(a) Completion of an approved registered nursing education program in a jurisdiction as</p>	<p>.....</p> <p>CA/PA</p> <p>.....</p> <p>CA/PA</p> <p>.....</p>	<p>.....</p> <p>The program administrator will have official transcripts filed in the administrative center</p> <p>.....</p> <p>Official transcript is required</p>	<p>.....</p> <p>On or before hire date</p> <p>.....</p>	<p>.....</p>	<p>.....</p>

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<p>(2) For an associate admin of a program: (a) Completion of an approved registered nursing education program in a jurisdiction as defined in paragraph (P) of rule 4723-5-01 of the Administrative Code; (b) At least five years of experience in the practice of nursing as a registered nurse, including two years as a faculty member in a registered or practical nursing education program; (c) A master's degree; (i) If the individual does not possess a BSN degree, the master's or other academic degree, including, but not limited to a Ph.D., shall be in nursing; (ii) If the individual possesses a BSN the master's degree may be, but is not required to be, in nursing; and (d) Current, valid licensure as a registered nurse in Ohio</p> <p>(3) For faculty teaching a nursing course: (a) Completion of an approved registered nursing education program in a jurisdiction as defined in paragraph (P) of rule 4723-5-01 of the Admin Code;</p> <p>(b) Experience for at least two years in the practice of nursing</p>	<p>CA/PA</p> <p>.....</p> <p>PA</p> <p>.....</p> <p>PA</p> <p>.....</p>	<p>licensure link and downloaded</p> <p>.....</p> <p>.....</p> <p>Transcripts are verified by the Program administrator as required by this rule</p> <p>.....</p> <p>Verified by resume (and</p> <p>.....</p>	<p>On or before hire date</p> <p>.....</p> <p>.....</p> <p>On or before hire date</p> <p>.....</p>	<p>check at renewal</p> <p>.....</p> <p>.....</p> <p><u>Transcript Copy</u> in employee file as required in the records retention Rule</p> <p>.....</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>

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<p>paragraph (P) of rule <u>4723-5-01</u> of the Administrative Code; (b) Experience for at least two years in the practice of nursing as a registered nurse or as a licensed practical nurse with demonstrated competence in the area of clinical practice in which the preceptor provides supervision to a nursing student; (c) Current, valid licensure as a registered nurse or as a licensed practical nurse in the jurisdiction or foreign country where the supervision of a nursing student's clinical experience</p> <p>(B) The requirements of this rule do not prohibit an individual appointed to a position prior to 2, 1, 2008 from continuing</p> <p>(C) An individual who is a foreign educated nurse graduate, as defined in paragraph (D) of rule <u>4723-7-01</u> of the Administrative Code, shall be deemed to have met the academic preparation for an administrator, faculty, teaching assistant or preceptor for a practical nursing education program specified in paragraphs (A)(1)(a), (A)(2)(a), (A)(3)(a),</p>	<p>PA/FAC</p> <p>.....</p> <p>PA</p> <p>.....</p> <p>PA</p>	<p>.....</p> <p>.....</p> <p>.....</p>	<p>.....</p> <p>.....</p> <p>.....</p>	<p>.....</p> <p>.....</p> <p>.....</p>	<p>.....</p> <p>.....</p> <p>.....</p>

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(6) Payment of fees, expenses, and refunds associated with the program;	PA/FAC PA/FAC Financial Aid as necessary	completion policy is reviewed During faculty meeting the fees, expenses and refund policy is reviewed	Yearly Spring Yearly Spring	finalized policy See Student Handbook for finalized policy
(7) Procedures for student illness in the classroom and clinical settings;	PA/FAC During faculty meeting the student illness policy is reviewed	Yearly Spring	See Student Handbook for finalized policy
(8) Availability of student guidance and counseling services;	PA/FAC During faculty meeting the guidance and counseling policy is reviewed	Yearly Spring	See Student Handbook for finalized policy
(9) Process for students filing grievances and appeals;	PA/FAC/CA During faculty meeting the grievance and appeals policy is reviewed	Yearly Spring	See Student Handbook for finalized policy
(10) A description of faculty responsibilities related to the supervision of students in accordance with section <u>4723.32</u> of the Revised Code and rule <u>4723-5-20</u> of the Administrative Code;	PA/FAC During faculty meeting the faculty responsibility related to supervision of students policy is reviewed	Yearly Spring	See Student Handbook for finalized policy
(11) Periodic evaluation by the faculty of each nursing student's progress in each course and in During faculty meeting the periodic evaluation by the	Yearly Spring	See Student Handbook for

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<p>the program; and</p> <p>(12) Procedures for notifying students of changes in program policies.</p> <p>(B) The program shall not implement changes to policies for student progression, or requirements for completion of the program, regarding students enrolled in the program at the time the changes are adopted.</p> <p>(C) In addition to the policies required in paragraph (A) of this rule, the program administrator and faculty shall implement policies related to student conduct that incorporate the standards for safe nursing care set forth in Chapter 4723. of the Revised Code and the rules adopted under that chapter. Make sure all of the current rules are in the handbook.</p> <p><u>Curriculum as set forth in rule 4723-5-14 of the Administrative Code for a</u></p>	<p>PA/FAC</p> <p>.....</p> <p>PA/FAC</p> <p>.....</p> <p>PA/FAC</p> <p>.....</p> <p>PA/FAC</p> <p>.....</p>	<p>faculty of the student's progress policy is reviewed</p> <p>.....</p> <p>During faculty meeting the procedure for notifying students of changes policy is reviewed</p> <p>.....</p> <p>During faculty meeting the policy related to not implementing changes R/T student progression or completion is reviewed</p> <p>.....</p> <p>All of the Code of Conduct required for this Rule are included in the student handbook and copied directly from the OBN Law writer site</p> <p>.....</p> <p>.....</p>	<p>Yearly Spring</p> <p>.....</p> <p>Yearly Spring</p> <p>.....</p> <p>Yearly Spring</p> <p>.....</p> <p>Yearly Spring</p> <p>.....</p>	<p>finalized policy</p> <p>.....</p> <p>See Student Handbook for finalized policy</p> <p>.....</p> <p>See Student Handbook for finalized policy</p> <p>.....</p> <p>See Student Handbook for finalized policy</p> <p>.....</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Cannot be changed by the program unless changed by OBN</p> <p>.....</p> <p>.....</p>

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<p>and technological sciences, human anatomy and physiology, chemistry, microbiology, nutrition, pharmacology, mathematics, and computer operations;</p> <p>(2) Social and behavioral sciences that are necessary for a basic understanding of the effect of a client's religious, spiritual, cultural, and growth and developmental experiences on the client's health, the client's attitude toward health maintenance, and to effectively communicate with the client;</p> <p>(3) Basic nursing art and science practiced in a variety of structured settings, with courses and clinical experiences sufficient to prepare the graduate to safely deliver nursing care to individuals and groups across the life span, that include but are not limited to:</p> <p>(a) The nursing process:</p>	<p>PA/FAC</p> <p>.....</p> <p>PA/FAC</p> <p>.....</p> <p>PA/FAC</p> <p>.....</p> <p>PA/FAC</p> <p>.....</p>	<p>Course descriptions will reflect that the content of Item 1 are included. Text books are reviewed to ensure content on the topics</p> <p>.....</p> <p>Course descriptions will reflect that the content of Item 2 are included. Text books are reviewed to ensure content on the topics</p> <p>.....</p> <p>Course descriptions will reflect that the content of Item 3 are included. Text books are reviewed to ensure content on the topics</p> <p>.....</p> <p>Course descriptions will reflect that the content of Item 3 (a) are included. Text books are reviewed to ensure content on the topic of nursing</p>	<p>Yearly</p> <p>.....</p> <p>Yearly</p> <p>.....</p> <p>Yearly</p> <p>.....</p> <p>Yearly</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>

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(i) Collection and organization of relevant health care data; PA/FAC	process..... Course descriptions will reflect that the content of Item 3 (a) (i) are included. Text books are reviewed to ensure content on the topic Yearly
(ii) Assisting in the identification of health needs and problems; PA/FAC Course descriptions will reflect that the content of Item 3 (a) (ii) are included. Text books are reviewed to ensure content on the topic..... Yearly
(iii) Contributing to the interdisciplinary health care team in addressing client physiological, psychological, cultural, and spiritual needs; PA/FAC Course descriptions will reflect that the content of Item 3 (a) (iii) are included. Text books are reviewed to ensure content on the topic..... Yearly
(b) The application of nursing care concepts in addressing the physiological, psychological, cultural and spiritual needs of clients; PA/FAC Course descriptions will reflect that the content of Item 3 (b) are included. Text books are reviewed to ensure content on the topic Yearly
(c) Communication with clients, families and significant individuals; PA/FAC Course descriptions will reflect that the content of Item 3(c) are included. Text books are reviewed to ensure content on the topic..... Yearly
(d) Documentation of nursing care within various health information systems; PA/FAC Course descriptions will reflect that the content of Item 3 (d) are included. Text books are reviewed to ensure content on the topic..... Yearly
(e) Information management as it PA/FAC Course descriptions will reflect that the content of Item 3 (d) are included. Text books are reviewed to ensure content on the topic..... Yearly

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(6) Health promotion and maintenance; PA/FAC	5 are included. Text books are reviewed to ensure content on the topic..... Course descriptions will reflect that the content of Item 6 are included. Text books are reviewed to ensure content on the topic.....
(7) Psychosocial integrity; PA/FAC	Course descriptions will reflect that the content of Item 7 are included. Text books are reviewed to ensure content on the topic.....
(8) Physiological integrity, including: PA/FAC	Course descriptions will reflect that the content of Item 8 are included. Text books are reviewed to ensure content on the topic
(a) Basic care and comfort; PA/FAC	Course descriptions will reflect that the content of Item 8 (a) are included. Text books are reviewed to ensure content on the topic
(b) Pharmacological therapies, including but not limited to safe pharmacotherapeutics, and safe medication administration; PA/FAC Course descriptions will reflect that the content of Item 8 (b) are included. Text books are reviewed to ensure content on the topic
(9) Reduction of risk potential,	PA/FAC				

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<p>(c) Provide a nursing student with the opportunity to practice technical skills;</p> <p>(d) Are provided concurrently with the related theory instruction;</p> <p>(13) Professionalism and acting as a mentor for other nurses.</p> <p>(d) With respect to obstetrics, immediate newborn care, and pediatrics, the program may provide high fidelity simulation or mid or moderate fidelity patient simulation instead of clinical experience if:</p> <p>(i) A faculty member or teaching assistant is responsible for conducting the patient simulation, and in doing so, may utilize computer technology specialists to assist in operating computer equipment. The faculty</p>	<p>.....</p> <p>PA/FAC</p> <p>.....</p> <p>PA/FAC</p> <p>.....</p> <p>PA/FAC</p> <p>.....</p> <p>PA/FAC</p>	<p>in lab.....</p> <p>12 (c) Laboratory and clinical experiences are documented on the syllabi Each student is provided a skills manual</p> <p>.....</p> <p>12 (d) Laboratory and clinical experiences are scheduled. Hours are on the syllabus to ensure concurrent instruction with course as applicable</p> <p>.....</p> <p>Course descriptions will reflect that the content of Item 13 are included. Text books are reviewed to ensure content on the topic</p> <p>.....</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>

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<p>member or teaching assistant must:</p> <p>(a) Have demonstrated knowledge, skills and abilities necessary to conduct the patient simulation obtained from a recognized body of knowledge relative to the simulation;</p> <p>(b) Maintain through continuing education current knowledge, skills and abilities relative to the patient simulation;</p> <p>(c) Maintain documentation satisfactory to the board of having met and maintained the knowledge, skill and abilities necessary to conduct the patient simulation;</p> <p>(ii) All of the requirements of paragraph (E)(12) of this rule are met; and</p> <p>(F) In addition to the content set forth in paragraph (E) of this rule, all practical nursing education programs shall include a course or content in intravenous therapy. A course or</p>					

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<p>compliance with any and all requirements of that board or entity; and (2) Indicate on the annual report to the board that the faculty member, teaching assistant or preceptor who is supervising the student clinical experience in that jurisdiction or foreign country is in compliance with licensure requirements in the jurisdiction or foreign country where the clinical experience is occurring.</p> <p><u>Responsibilities of faculty teaching a nursing course as set forth in rule 4723-5-19 OAC</u></p> <p>Faculty teaching a nursing course shall: (A) Provide a syllabus or outline to each nursing student that includes at least:</p> <p>(1) The title of the course;</p> <p>(2) The number of theory hours, if applicable;</p> <p>(3) The number of laboratory</p>	<p>PA/FAC</p> <p>.....</p> <p>FAC</p> <p>.....</p>	<p>.....</p> <p>Each faculty provides the PA and all students a syllabus for each course. PA ensures students receive the syllabi</p> <p>.....</p> <p>Recorded on Syllabus</p> <p>.....</p>	<p>.....</p> <p>.....</p>	<p>.....</p> <p>.....</p> <p>See syllabus template nt</p>	<p>.....</p> <p>.....</p>

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hours, if applicable;	FAC See syllabus template that contains all of the element
(4) The number of clinical hours, if applicable;	FAC	Recorded on Syllabus Recorded on Syllabus	At start of each course
(5) The course description;	FAC	At start of each course See syllabus template that contains all of the element
(6) The course objectives or outcomes;	FAC	Recorded on Syllabus	At start of each course See syllabus template that contains all of the element	N/A
(7) The teaching strategies, including the job title, credentials or other information describing the background of an individual providing course content, whose qualifications are directly related to the course	FAC FAC FAC	Recorded on Syllabus Recorded on Syllabus Recorded on Syllabus	At start of each course At start of each course See syllabus template that contains all of the element See syllabus template that contains all of the element.....	N/A
;	FAC	Recorded on Syllabus	At start of each course.. At start of each course See syllabus template that contains all of the element
(8) The methods of evaluation;	FAC	Recorded on Syllabus	At start of each course See syllabus template that contains all of the element
(9) The name of the faculty who will be teaching the course;	FAC	Recorded on Syllabus	At start of each course See syllabus template that contains all of the element
(10) The name of teaching assistants that will teach the course, or provide instruction in laboratory or clinical settings, as directed by faculty; and	FAC	Recorded on Syllabus	At start of each course See syllabus template that contains all of the element
(11) The required textbooks and other bibliography of learning	FAC	Recorded on Syllabus	At start of each course See syllabus template that contains all of the element

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resources; (B) Design and implement teaching strategies that will assist a nursing student to meet the course objectives or outcomes; (C) Direct and supervise the activities of a teaching assistant, if utilized; and (D) Evaluate each nursing student's achievement and progress with input from the teaching assistant or preceptor, if utilized. <u>Responsibilities of faculty and instructional personnel in a clinical setting involving the delivery of nursing care to an individual or group of individuals as set forth in 4723-5-20 OAC</u> (A) A faculty member of a nursing program is responsible FAC FAC FAC FAC	Recorded on Syllabus Contained in teaching plans, power points, videos, laboratory and clinical experiences and etc..... Meets with TA(s) individually Provides TA(s) syllabi, handbooks, skills sheets Meet regularly with TAs to discuss student progress. Review TAs evaluations of students in lab and clinical At start of each course At start of each course Ongoing As needed & prior/after lab/clinical As needed & prior/after lab/clinical See syllabus template that contains all of the element See syllabus template that contains all of the element	N/A N/A N/A N/A N/A

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<p>for planning the student's clinical experience and for evaluating the student's performance. Clinical nursing experiences are assigned by faculty based on course objectives and student learning needs. Faculty, teaching assistants or preceptors shall supervise student practice by providing guidance, direction, and support appropriate to the clinical situation.</p> <p>(B) Supervision of a nursing student shall be provided for each clinical experience involving the delivery of nursing care to an individual or group of individuals. This supervision shall be provided only by a faculty member, TA, or precept who meets the qualifications set forth in rule 4723-5-11 of the Administrative Code for a practical nursing education program.</p> <p>(C) All experiences for a nursing student in a clinical setting involving the delivery of nursing care to an individual or group of individuals shall be performed under the direction of a faculty member who functions only as a</p>	<p>FAC</p> <p>.....</p> <p>FAC</p>	<p>.....</p> <p>Verify each faculty and teaching assistant are qualified via transcript, resume, licensure verification</p> <p>.....</p>	<p>.....</p> <p>At or before hire</p>	<p>.....</p> <p>See faculty files</p> <p>.....</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>

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<p>(B) Records for all graduates of the program that shall include complete transcripts indicating the credential granted and the date of completion of the program;</p> <p>(C) Records for the program that shall include the minutes of all scheduled faculty meetings;</p> <p>(D) Records for each faculty and teaching assistant currently being utilized in the program that include: (1) Documentation of academic credentials, including copies of official academic transcripts;</p> <p>(2) A record that includes the time periods, by month and year of employment in clinical practice, and in teaching, and the names and locations of all employers in the field of nursing and nursing education; and</p>	<p>.....</p> <p>PA</p> <p>.....</p> <p>PA</p> <p>.....</p> <p>PA</p> <p>.....</p>	<p>All graduates of the program have a transcript on file</p> <p>.....</p> <p>Faculty meeting minutes are kept for a mandatory 2 years in a white binder located within the Health Occupations office. Advisory committee minutes are also maintained</p> <p>.....</p> <p>Copies of each faculty and TA's transcript are kept in their file in the PA's office</p> <p>.....</p> <p>Resume is required on file for all faculty and teaching</p>	<p>.....</p> <p>As they graduate a transcript is generated</p> <p>.....</p> <p>Up dated as meetings occur</p> <p>.....</p> <p>Prior to hire a transcript is required of faculty and TAs</p> <p>.....</p>	<p>See transcript for any program graduate</p> <p>.....</p> <p>Minutes are recorded accurately and agendas attached if provided</p> <p>.....</p> <p>Each file has a copy of an academic transcript</p> <p>.....</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>

YEAR-- ____ and continuing ASPECTS TO BE SYSTEMATICALLY EVALUATED	(A) RESPONSIBLE INDIVIDUAL(S)	(A) PROCEDURE FOR THE EVALUATION	(A) TIME FRAME	(B) RESULTS SUMMARIZED & DOCUMENTED	(C) PLAN & CHANGE PROGRAM R/T RESULTS
<p>(3) Verification of current, valid licensure as a registered nurse in Ohio at the time of appointment, and at each licensure renewal.</p> <p>(E) Records for preceptors that include: (1) Verification of current, valid licensure as a registered nurse, or, for a practical nursing education program, as a licensed practical nurse, in the jurisdiction or foreign country where the supervision of a nursing student's clinical experience occurs; and (2) A record that includes the names and locations of employers in the field of nursing, and time periods, by month and year, demonstrating at least two years of nursing practice, and competency in the area of clinical practice in which the preceptor provides supervision to a nursing student.</p> <p><u>Licensure examination results as set forth in rule 4723-5-23 OAC</u>(A) Only a program with full, conditional, or provisional approval shall issue program completion letters to the board for its students.</p> <p>(B) If a program has a pass rate</p>	<p>PA</p> <p>PA</p>	<p>assistants that contain items required in (2)</p> <p>Downloaded from OBN website (renewal 9/1/odd yr.)</p> <p>(The form on the OBN website will be customized to comply if preceptors are used at a future date)</p> <p>Program currently meets the</p>	<p>At hire and updated as needed</p> <p>Prior to or at hire date and renewal</p> <p>N/A</p>	<p>Resume in each employee file</p> <p>See employee file</p> <p>N/A</p>	<p>N/A</p>

YEAR-- ____ and continuing ASPECTS TO BE SYSTEMATICALLY EVALUATED	(A) RESPONSIBLE INDIVIDUAL(S)	(A) PROCEDURE FOR THE EVALUATION	(A) TIME FRAME	(B) RESULTS SUMMARIZED & DOCUMENTED	(C) PLAN & CHANGE PROGRAM R/T RESULTS
<p>on the licensure examination that is less than ninety-five per cent of the national average for first-time candidates in a calendar year the following shall apply:</p> <p>(1) After the first year, the program shall establish a plan indicating action steps to improve the NCLEX scores of its graduates, and submit the plan with the annual report;</p> <p>(2) After two consecutive years, the program shall prepare a report that evaluates the plan of action established after the first year of low NCLEX scores, identify additional steps, and submit the plan with the annual report; and</p> <p>(3) After three consecutive years, a representative of the board shall conduct a survey visit and the board may take action on the approval status of the program.</p> <p>(4) After four consecutive years, a representative of the board may</p>	<p>PA</p> <p>.....</p> <p>PA</p> <p>.....</p> <p>PA</p> <p>.....</p> <p>PA</p> <p>.....</p>	<p>95% rule</p> <p>.....</p> <p>N/A at this time</p> <p>.....</p> <p>Prepare for OBN visit</p> <p>.....</p>	<p>At the time student has completed the program</p> <p>.....</p> <p>Quarterly & yearly</p> <p>.....</p> <p>If occurs</p> <p>.....</p> <p>If occurs</p> <p>.....</p> <p>If occurs</p>	<p>See graduate transcript</p> <p>.....</p> <p>From OBN website</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p>N/A</p> <p>.....</p> <p>Minutes are maintained as evidence to verify reasons for changes made to the program for a minimum of 2 years</p> <p>.....</p> <p>N/A</p> <p>.....</p> <p>N/A</p> <p>.....</p>

YEAR-- ____ and continuing ASPECTS TO BE SYSTEMATICALLY EVALUATED	(A) RESPONSIBLE INDIVIDUAL(S)	(A) PROCEDURE FOR THE EVALUATION	(A) TIME FRAME	(B) RESULTS SUMMARIZED & DOCUMENTED	(C) PLAN & CHANGE PROGRAM R/T RESULTS
<u>documents. A program, or an applicant seeking approval to operate a program under this chapter shall not make any false, misleading, or deceptive statements, or submit or cause to be submitted any false, misleading or deceptive information or documentation to the board or any representative of the board. Violation of this requirement shall be considered a failure to meet the requirements of this chapter in considering approval status.</u> PA A closing of the Program is not planned Documents submitted to the OBN or any agency will be truthful and will contain correct information Only if needed Relates to every statement or document to OBN or any other entity or agency N/A Communications are truthful and are not deceptive in nature. Nor are they meant to mislead the Board or any of its representatives or any entity or agency N/A

YEAR-- ____ and continuing ASPECTS TO BE SYSTEMATICALLY EVALUATED	(A) RESPONSIBLE INDIVIDUAL(S)	(A) PROCEDURE FOR THE EVALUATION	(A) TIME FRAME	(B) RESULTS SUMMARIZED & DOCUMENTED	(C) PLAN & CHANGE PROGRAM R/T RESULTS
					<p>.....</p> <p>.....</p> <p>.....</p> <p>N/A</p> <p>.....</p> <p>N/A</p> <p>.....</p>

YEAR-- ____ and continuing ASPECTS TO BE SYSTEMATICALLY EVALUATED	(A)RESPONSIBLE INDIVIDUAL(S)	(A)PROCEDURE FOR THE EVALUATION	(A)TIME FRAME	(B) RESULTS SUMMARIZED & DOCUMENTED	(C) PLAN & CHANGE PROGAM R/T RESULTS
					N/A